## Risk Management Plan – “Nature’s Story – digital photography”

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<table>
<thead>
<tr>
<th>Activity</th>
<th>Hazard Identification &amp; Associated Risk</th>
<th>Assess Risk use matrix</th>
<th>Elimination or Control Measures</th>
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</table>
| **Bush walk**     | General                                  |                        | • The bush walk will occur within 300 metres of the centre’s office.  
|                   |                                         |                        | • Phone and road access are within 300 metres of all activities.  
|                   |                                         |                        | • Thalgarrah teachers carry first aid kits and are trained in Senior First Aid.  
|                   | Sunburn                                  | 5                      | • Students wear hats and sunscreen for sun protection. Sunscreen is provided by the centre.  
|                   | Storms, high winds, extreme heat/cold    | 2                      | • Activities are suspended. Bureau of Meteorology warnings and reports checked prior to activities.  
|                   | Allergic reactions, asthma, diabetes    | 2                      | • Medical conditions are indicated to staff prior to activities.  
|                   | Uneven ground surfaces                  | 4                      | • Measures are taken to eliminate, avoid or minimise exposure to known allergens.  
|                   |                                         |                        | • Students are instructed to watch where they are walking and not watch the iPad screen when moving through the forest.  
| **General Supervision** | Separation from group                  | 3                      | • Groups are instructed by EEC staff.  
|                   | Environmental dangers – snake bite, etc  | 3                      | • A student to teacher ratio of 15:1 is to be maintained throughout outdoor experiences.  
|                   |                                         |                        | • Students do not leave the activity site unless accompanied by an adult.  

**Plan prepared by:** Matthew McKenzie  
**Date of review:** 3/3/2015  
**Communicated to:** EEC casual teachers, visiting teachers via booking confirmation package.